

Membership Committee Member

We are looking for individuals who approach all their work with integrity and objectivity and are passionate about the contribution we make to improving standards and ensuring the protection of the public.

Why join us?

Working alongside committee members, Colleges and staff, you will have the opportunity to:

- Get involved in several of the key regulatory processes used by UKCP.
- Gain experience of working within a well-established professional body.
- Develop your professional networks.
- Enhance your own professional development.
- Make a difference to the psychotherapy profession.

The Membership Committee's work and impact

UKCP's Membership Committee considers applications received from organisations wishing to join UKCP. Working closely with our UKCP Colleges and the Regulations and Quality Assurance Team, the Committee also ensures that registrants are meeting the requirements for re-accreditation and the annual random audit as follows:

a) Organisational Members (OMs)

- The MC oversees, reviews and maintains UKCP's applicant organisational membership process.
- We scrutinise and provide feedback on applications received from organisations seeking UKCP membership, and for those organisations selected for Quarterly Review.
- We consider and oversee organisations' applications to join UKCP and make recommendations for membership to the Board of Trustees.

b) Individual registrants

- The MC considers matters relating to an individual registrant who does not meet UKCP requirements, excluding the Complaints and Conduct Process.
- We undertake consultations, research and projects on any activity within our Terms of Reference and report the findings to the Board of Trustees and the UKCP membership as appropriate.
- We advise UKCP and its membership in relation to developments and best practice in its areas of work.

Role description

Tasks this role may include:

- To provide the committee with a broader perspective of membership processes.

- To get involved with the assessment of applications received from organisations wishing to join UKCP.

Skills, experience and behaviours

This may be the role for you if:

Knowledge and Experience

- You have knowledge of standards and requirements for organisational membership at UKCP.
- You have some experience in undertaking quality assessments.
- You can work collaboratively and across disciplines.
- You have some experience of committee work within UKCP, a College or an OM
- And an understanding of regulative practice

Skills and Abilities

- You have a wider perspective of membership functions.
- You are able to analyse, assess and make decisions based on complex information and evidence.
- You have strong interpersonal, written and oral communication skills, with the ability to communicate complex information simply and succinctly.
- You are able to work in a team both with other volunteer committee members as well as UKCP staff members at all levels.

Personal Style and Behaviours

- You are open to, and respectful of the views of others.
- You take responsibility for own actions.
- You are comfortable with making challenging and complex decisions in the context of strong and/or controversial opinions and feelings.

Time commitment

- This is a long-term volunteering opportunity. The expected term of office for members of the Membership Committee is of three years.
- The Membership Committee has 4-6 meetings per year, which are normally held on Zoom and with one face-to-face Away-day per year.
- It is expected that members will make a commitment to attend all meetings each year and will be available for up to one day a month to support other pieces of work of the committee such as working groups, correspondence and practice guidance.

Meetings and location

- Meetings generally take place online using Zoom. Meetings in 2021 are planned for the mornings of: 14 October, 9 December.
- An away-day may be held in person during 2021.

Expenses

As this is a volunteering opportunity, appropriate expenses will be reimbursed in line with UKCP's expenses claim policy.